

Outline Planning Application (Minor) Validation Checklist



Complete this checklist and submit it with your application to develop:

- 1-9 dwellings,
- development of dwellings on a site of less than 0.5 hectares
- applications creating floorspace of up to 999 sqm and applications for development on sites of less than 1 hectare
- changes of use

You will need to submit this completed checklist with your application. It will not be accepted without it.

Guidance and information on the drawing and documents listed below can be found in our [validation guide](#)

National requirements

Requirement	Included – Y/N	If No, short statement why detail is not required
Completed application form, signed and dated		
Completed Ownership Certificate (A, B, C or D as appropriate) – within application form		
Correct application fee		
Location Plan		
Parameter Plan		
Biodiversity Net Gain Statement		
Design and Access Statement		
Plan showing area or areas where access points to the development will be situated (even if access has been reserved)		

Local List Requirements

In addition to the national requirements set out above, the following information may also be required and this is dependent on the particulars of your application and proposal.

Please see [Planning application: what you need for a planning application | Central Bedfordshire Council](#) for further advice on the information which may need to be submitted with your application.

Requirement	Included – Y/N	If N short statement why not required
<p>Completed Ecology and Trees Checklist</p> <p>(link to checklist)</p> <p>(This should be completed for all applications and will identify if further documents required)</p>		
<p>Ecology Report</p> <p><i>Required if identified as requirement in Ecology and Trees Checklist</i></p>		
<p>Tree Report</p> <p><i>Required if identified as requirement in Ecology and Trees Checklist</i></p>		
<p>Biodiversity Completed Metric</p>		
<p>Draft Biodiversity Net Gain Plan</p>		
<p>Sustainability checklist (Minor) guidance</p> <p>Sustainability checklist</p>		
<p>Transport Statement/ Assessment</p> <p><i>Any proposal which meets or exceeds the thresholds within the Council’s Guidance on Transport Statements and Assessments (or if advised during pre-application stage)</i></p> <p><i>To check whether this is a requirement for your development please use the guidance set out on our website</i></p> <p>Highways development management Central Bedfordshire Council</p>		

